



REPUBLIC OF KENYA



Nairobi Centre  
for International  
Arbitration

## TENDER NOTICE

Nairobi Centre for International Arbitration (NCIA) invites applications for the tenders from interested eligible bidders as per the items listed and instructions provided here under.

No	Tender Reference	Tender Description	Tender Fee	Tender Security	Opening Date	Category
1.	NCIA/TNDR/PCMIC/002/2022-2023	Provision of Comprehensive Medical Insurance Cover	1,000	Kshs.300,000	30/11/2022 10.00 a.m.	Open
2.	NCIA/TNDR/PGL&GPA/003/2022-2023	Provision Group life, Group Personal Accident &WIBA Insurance Cover	1,000	Kshs.50,000	30/11/2022 10.00 a.m.	Open
3.	NCIA/TNDR/PCS/003/2021-2022	Provision of cleaning services	Nil	Nil	30/11/2022 10.00 a.m.	AGPO

- Candidates may obtain further information and download the tender documents free of charge from NCIA's website: [www.ncia.or.ke](http://www.ncia.or.ke) and immediately forward their particulars (i.e. Name & contacts of the applicants, tender name & no.) to procurement email: [procurement@ncia.or.ke](mailto:procurement@ncia.or.ke)
- Hard copies of the same may be obtained from Nairobi Centre for International Arbitration (NCIA) Supply Chain Office 7<sup>th</sup> floor, Co-operative Bank House, Haile Selassie Avenue, during normal working hours upon payment of a non-refundable fee of **One thousand shillings only (Ksh.1,000/=)** as applicable to be deposited in:-  
**Bank Name : Kenya Commercial Bank**  
**Branch : KICC**  
**Account Name : Nairobi Centre for International Arbitration (NCIA)**  
**Account Number: 1180828607**
- Completed tender documents shall be sealed and marked as stated in the tender document and be deposited in the box marked **"Tender Box"** at Nairobi Centre for International Arbitration (NCIA) Supply Chain Office 7<sup>th</sup> floor, Co-operative Bank House, Haile Selassie Avenue or be addressed to:

**Registrar/CEO**  
**Nairobi Centre for International Arbitration (NCIA)**  
**P. o Box 548 – 00200 NAIROBI**

So as to reach on or before **Wednesday 30th November 2022** at **10.00 a.m.**

**NOTE: "Canvassing will lead to automatic disqualification"**