

PROCUREMENT AWARDS REPORT

Nairobi Centre for International Arbitration

Reporting Period – **Financial Year: 2021-2022 : 1st Quarter**

Total Procurement Budget for the Financial Year (Kshs): **25,005,499/=**

S/ No.	Item/ Service Description	Type of Product/Service Procured	Name of Supplier/ Company/ Contact	Date Awarded	Contract Value/ (Kshs)
1.	Provision of staff airtime for 1 st QR	Airtime calling cards	Josan Office Suppliers	26/07/2021	478,062.00
2.	Mileage and repair services	Mileage and repair	Toyota Kenya	2/8/2021	17,536.00
3.	Provision of Air ticket	Air tickets	Angani Tours and Travel Limited	22/9/2021	14,485.00
4.	Provision of Air ticket	Air tickets	Longrock Tours and Travel Ltd	22/9/2021	33,550.00
5.	Printing of certificates and result slips	Printing of certificates and result-slips	Josan Office Supplies	29/7/2021	5,369.00
6.	Supply of 3 ply surgical facemasks	3 ply surgical facemasks	Solucom Agencies	2/8/2021	33,000.00
7.	Provision of full day Conference facility	Full day Conference facility	Eseriani Resort	5/18/2021	165,000.00
8.	Provision of hand sanitizer	Provision of hand sanitizer	Kenya Medical Research Institute (KEMRI)	29/7/2021	18,000
9.	Provision of full day conference services package	Full day conference services package	State Department of Livestock: Dairy Training Institute, Naivasha	3/8/2021	42,300
10.	Provision of fuel	Petrol & diesel fuel	R.H Devani Ltd	26/7/2021	382,805.24
11.	Graphic designer Svs	Graphic designer Svs	Exquisite Designs	9/7/2021	84,800.00
12.	Provision of catering services	Catering services	Ngong Hills Hotel	24/09/2021	210,000.00
13.	Supply, install & configure online corporate video conferencing platform & hardware accessories	Zoom online platform and speakers	Wingustar Solutions Ltd	3/8/2021	419,565.00
	Total Amount procured in the quarter				2,562,001.24

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Reporting Period – **Financial Year: 2021-2022 : 2nd Quarter**

Total Procurement Budget for the Financial Year (Kshs): **25,005,499/=**

S/No.	Item/ Service Description	Type of Product/Service Procured	Name of Supplier/ Company/ Contact	Date Awarded	Contract Value (Kshs)
1.	Provision of staff airtime for 2 nd QR	Airtime calling cards	Josan Office Suppliers	17/11/2021	453,144.00
2.	Mileage and repair services	Mileage and repair	Toyota Kenya	17/11/2021	36,800.00
3.	Provision of Air ticket	Air tickets	Angani Tours and Travel Limited	17/11/2021	329,585.00
4.	Provision of Air ticket	Air tickets	Longrock Tours and Travel Ltd	17/11/2021	17,300.00
5.	Provision of Air ticket	Air tickets	John bow Tours & Travel	17/11/2021	187,255.00
6.	Provision of Air ticket	Air tickets	African Touch Safaris	17/11/2021	95,230.00
7.	Provision of full day Conference facility	Full day Conference facility	Serena Hotels	4/11/2021	503,500.00
8.	Provision of full day conference services package	Full day conference services package	Golf Course Hotel (Kenya) Limited	18/11/2021	487,500.00
9.	Provision of catering services	Catering services	Ngong Hills Hotel	15/10/2021	16,200.00
10.	Provision of stores consumables & stationery	Stationery	Centim Agencies	9/11/2021	246,000.00
11.	Provision of stores consumables & stationery	Stationery	Cosdeb Enterprises	9/11/2021	13,700.00
12.	Provision of stores consumables & stationery	Stationery	Marwal Enterprises	9/11/2021	179,625.00
13.	Provision of Bottled mineral water	18.9 lts bottled Aquamist water	Tones Supplies	26/11/2021	82,500.00

14.	Provision of Bottled mineral water	50ml bottled Aquamist water	Josan Office Supplies	26/11/2021	129,000.00
15.	Provision of unified threat management licence	Unified threat management licence	MLK Resources Ltd	19/11/2021	797,246.00
16.	Provision of graphic designer services	Graphic designer services	Exquisite Designs	14/10/2021	102,800.00
17.	Provision of corporate web hosting services	Web hosting services	Wingustar Solutions Ltd	25/11/2021	69,200.00
18.	Provision of toner cartridges	Toner cartridges	MFI Document Solutions Ltd	18/11/2021	514,668.80
19.	Provision of toner cartridges	Toner cartridges	Joely General Supplies	18/11/2021	338,100.00
20.	Provision of motor vehicle insurance cover	Motor vehicle insurance cover	Pelican Insurance Brokers (K) Ltd	20/11/2021	126,577.00
21.	Provision of advertisement services	Vacancy advertisement	Ministry Of ICT (Government Advertising Agency)	7/10/2021	205,045.00
22.	Provision of advertisement services	Tender notice advertisement	Ministry Of ICT (Government Advertising Agency)	17/12/2021	205,045.00
23.	Provision of catering services	Outside catering	Ngong hills hotels	8/12/2021	64,400.00
	Total Amount Procured in quarter				5,200,420.80

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Reporting Period – **Financial Year: 2021-2022 : 3rd Quarter**

Total Procurement Budget for the Financial Year (Kshs): **25,845,865.80/=**

S/No.	Item/ Service Description	Type of Product/Service Procured	Name of Supplier/ Company/ Contact	Date Awarded	Contract Value/ Amount (Kshs)
1.	Provision of staff airtime for 3 rd QR	Airtime calling cards	Josan Office Suppliers	1/01/2022 9/03/2022 16/03/2022	466,739.00
2.	Provision of Air ticket	Air tickets	African Touch Safaris	08/03/2022	62,480.00
3.	Provision of full day conference services package	Full day conference services package	Kamcan Properties Ltd	07/02/2022	76,000.00
4.	Provision of catering services	Catering services	Ngong Hills Hotel	20/01/2022 28/01/2022	70,000.00
5.	Printing of journals	Printed journals	Exquisite Designs	27/01/2022	275,600.00
6.	Provision of advertisement services	Vacancy advertisement	Ministry Of ICT (GAA)	19/01/2022	205,045.00
7.	Provision of Petroleum products	Petrol & diesel	R.H Devani	13/01/2022	414,212.40
8.	Provision of medical insurance, Group life Insurance & Group personal Accident Cover	Medical, Group life Insurance & Group personal Accident Cover insurance services	CIC General Insurance Ltd	23/03/2022	7,282,598
9.	Provision of cleaning services	cleaning services	Cleanmark Ltd	21/03/2022	858,000
	Total amount procured in the quarter				9,710,674.40

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Reporting Period – **Financial Year: 2021-2022 : 4TH Quarter**

Total Procurement Budget for the Financial Year (Kshs): **25,845,865.80/=**

S/ No.	Item/ Service Description	Type of Product/Service Procured	Name of Supplier/ Company/ Contact	Date Awarded/ Purchased	Contract Value/ Amount (Kshs)
1.	Provision of staff airtime for 4 th QR	Airtime calling cards	Josan Office Suppliers	11/4/2022 9/5/2022 31/5/2022	483,039
2.	Provision of full day conference services package	Full day conference services package	Golden Jubilee Ltd (Crowne Plaza)	3/6/2022	240,000
3.	Provision of catering services	Catering services	Ngong Hills Hotel	7/4/2022 26/4/2022 3/6/2022	237,400
4.	Provision of full day conference services package	Full day conference services package	Golf Course Hotel (Movernpick) Limited	13/5/2022	88,000
5.	Printing of business cards	Business cards	Gedisole Enterprise	11/4/2022	84,000
6.	Preventive maintenance, ICT equipment	Annual maintenance & servicing of ICT equipment	Fordway Enterprises	8/6/2022	391,595
7.	Preventive maintenance of printers	Annual maintenance & servicing of printers	MFI Document Solutions	8/6/2022	63,715.75
8.	Provision of air ticket services	Air ticket	Keylan Tours and Travel	17/6/2022	124,730
9.	Provision of air ticket services	Air ticket	Johnbow Tours & Travel	17/6/2022	79,100
10.	Major Maintenance	Major Maintenance and spare part	Kabro Enterprises	17/6/2022	232,000

	and spare part replacement	replacement for the saloon car KCE 336D			
11.	Support and Maintenance Service for Navision 2017 ERP System	Support and Maintenance Service for Navision 2017 ERP System	AppKings Solutions Ltd	8/6/2022	820,700
12.	Maintenance of online employee performance evaluation system	Maintenance of online employee performance evaluation system	MansoftLtd	8/6/2022	69,600
13.	Supply, Install, Configure and Commission Microsoft 365 Enterprise Plan	Microsoft 365 Enterprise Plan	Attain Enterprises Ltd	27/6/2022	3,094,286.08
14.	Supply, Install and Configure Broadband Internet Services and Related Solutions	100MBPs Broadband Internet services	Telkom Kenya	27/6/2022	718,272
	Procurement Total amount				6,656,838